

Faculty Quick Guide:

Understanding Disability Services

Section 504 of the Federal Rehabilitation Act of 1973, the Americans with Disabilities Act of 1990 (Title II), and the ADA Amendments Act of 2008 prohibit discrimination on the basis of disability.

Post-secondary institutions must provide equal access to programs and services. This is done by providing reasonable accommodations to students with disabilities.

Accommodations due to disability

Various accommodations are provided to students as determined on an Individual basis by LSS. Accommodation letters are sent to the faculty portal in Accommodate. For instructions to access the portal please see [LSS webpage](#).

All disability related information is protected under FERPA. Accommodation letters are private, official disability related documents that must be kept secure, confidential, and shared only on a need to know basis under FERPA.

Please ensure that your updated contact information is available and return calls from LSS within 24 hours. Your timely response is crucial in administering accommodations.

Recommended Syllabus Statement

"WCC provides students with disabilities reasonable accommodations to participate in educational programs, activities or services. Students with disabilities requiring accommodations to participate in class activities or meet course requirements register for services through Accommodate ([LSS webpage](#))."

Testing Accommodations in LSS for on campus classes

- LSS staff can pick up and deliver tests per your Instructions. Tests can be accepted via email with the Test Instructions form (see [LSS webpage/Faculty Resources](#)).
- Any changes to test dates will need instructor approval if the request is after the test deadline
- Please work with the test proctor (734-477-8781) in sending and delivering tests.

Recruitment of Note Takers

- Please assist in the recruitment of note takers in your class if you receive an accommodation letter with instructions to make an announcement. Do not identify the student receiving the notes.
- When the note taker is hired they will be directed to let you know that they have been assigned and can begin taking notes at that time.

Accessibility

The ADA (Section 508) requires that electronic content be accessible, including emerging technology. Accessibility should be considered in the development of or reference to materials for students.

Information should be effectively and equally available to all students, including students with disabilities.

See Guidelines: Blackboard-Faculty Resources – CiTL Tab – ADA + UDL

Universal Design for Learning (UDL)

The concept is that barriers in curriculum, instruction, and assessment, should be eliminated at the onset to maximize the number of students who will benefit.

Designing curriculum and instruction for diverse students with UDL enhances the classroom environment and requires less retrofitting and adaptations by instructors.

WCC Resources for Mental Health Concerns

Student mental health is not just a disability issue but a campus-wide public health issue. Mental Health includes wellness.

1. Potential harm to others - contact Security
2. Potential harm to self- contact Counseling at 734-677-5102, 2nd Floor Student Center Building
3. Adjustment issues - Counseling staff will meet with student on a short-term basis. Community referrals are done as needed

WCC Counseling will collaborate with other departments to provide support services.

Questions or concerns regarding disability services or accommodations should be directed to:

**Learning Support Services
LA 115
734-973-3342**

learningsupport@wccnet.edu

References:

American Council on Education: Accommodating Student Veterans with Traumatic Brain Injury and Post-traumatic Stress Disorder: Tips for Campus Faculty and Staff [Accommodating Student Veterans](#)

University of Washington (UW): "Do-It" [University of Washington Universal Design](#)

Universal Design for Learning: [Michigan Technological Institute – UDL](#)