

## NOTARIZED FINANCIAL SUPPORT FORM INSTRUCTIONS

WCC will **ONLY** accept the Notarized Financial Support Form if it meets the following criteria:

- The financial sponsor must complete the following form and also provide an official original bank letter or statement. The Notarized Financial Support Form will not be processed until we have received the bank letter or statement and vice versa.
- The date on the Notarized Financial Support Form and bank letter/statement must not be older than six (6) months from the start of the semester the student wishes to attend.
- The bank letter/statement must confirm the type of account the financial sponsor holds. Required funds must be in U.S. currency and in a secure checking or savings account. Business accounts will require additional information.
- Documents not accepted: Online bank statement print outs, investment or retirement accounts, photocopies, faxes. Bank statements printed by the financial institution should be branch stamped and signed by a bank representative in order to determine authenticity.
- All information on the bank letter/statement must be in English. If not, certified English translations by an official translation agency must also be received. Electronic copies of translations will only be accepted when sent directly from the translator and must include a copy of the original document that the translation was completed from.
- Notarized Financial Support Forms will **NOT** be accepted with alterations. If alterations are found, a new form will be required. Please be sure to fill in the information carefully and accurately.

### Instructions for the financial sponsor:

- Obtain an official original bank letter/statement verifying the amount on the Notarized Financial Support Form in U.S. Dollars (USD). If the currency is not in USD, the bank may provide a conversion.
- The financial sponsor must complete the top section of the Notarized Financial Support Form. The information and name must match **exactly** what appears on the bank letter/statement.
- Meet with a Notary/Attorney to complete the bottom section of the Notarized Financial Support Form. When in the presence of a Notary/Attorney, place your signature under Financial Sponsor Signature.
- The Notarized Financial Support Form and the supporting bank letter/statement are required for self-sponsoring students. Please enter 'self' in the 'Relationship to Student' field if you are self-sponsoring.
- Tuition, fees, and estimated expenses are subject to change. Students and sponsors are responsible for any increases.
- Applicants with dependents must show an additional \$8,000.00 per dependent and submit the required F-2 Dependent Information Form.

#### Delivery Method:

- Mailed submissions of the original official documents can be mailed to the address on page 3 of this packet.
- Emailed submissions of the Notarized Financial Support form will be accepted at intl@wccnet.edu when sent directly from the Notary/Attorney, the financial institution, or the student's email address on file.
- Emailed submissions of financial documents will be accepted at intl@wccnet.edu when sent directly from the financial institution only. Financial documents are **not** accepted when emailed by the student.

### Instructions for the Attorney/Notary:

- Please verify the Financial Sponsor's identity, provide your information on the Notarized Financial Support Form and place your stamp/seal where indicated.
- Stamp/seal must be in English or a translation by an official translation agency will be required.
- Emailed submissions of this form will be accepted at intl@wccnet.edu when sent directly from you, the Notary/Attorney.

# NOTARIZED FINANCIAL SUPPORT FORM

**YOU MUST READ THE ENTIRE INSTRUCTION PAGE PRIOR TO COMPLETING THIS FORM**

**ESTIMATED STUDENT EXPENSES - 2023-2024 Academic Year**

Tuition, fees, and books for two semesters: \$8,400.00  
 Living expenses and medical insurance for two semesters: \$16,100.00  
**\*Total U.S. Dollars Required: \$24,500.00**

## FINANCIAL SPONSOR INFORMATION

FULL NAME OF SPONSOR

PHONE NUMBER

ADDRESS

STUDENT'S NAME

RELATIONSHIP TO STUDENT

**\*Total U.S. Dollars Available to Student Per Year:**

\$

(Must be at least the amount required above)

## VERIFICATION OF SPONSOR IDENTITY

**FINANCIAL SPONSOR SIGNATURE:** When in the presence of an attorney/ notary, sign below.

*I certify that this form is signed by me, the financial sponsor, the information is true and accurate, and that funds are available and will be provided as specified.*

SIGNATURE

DATE

(Must match date of attorney/notary signature)

**ATTORNEY/NOTARY SIGNATURE:** Please verify the Financial Sponsor's identity, provide your information below and place your stamp/seal where indicated. Stamp/ seal must be in English or a translation by an official translation agency will be required.

*I certify that I have verified the identity of the financial sponsor and I am legally authorized to do so.*

NAME

SIGNATURE

DATE

Place English Stamp/seal here. If not in English, official original translation will be required.