FOUNDATION GRANT APPLICATION

WCC Foundation Mission Statement
To give hope and support to Washtenaw Community College students
through scholarships and other philanthropic support,
creating a better-educated workforce and a stronger community.

<mark>Deadline: May 1</mark>

Please submit applications to the WCC Foundation office (SC 304)

or by email (foundation@wccnet.edu)

Grant funds will be available after July 1.

What do the Foundation Grants fund?
These grants are intended to fund innovative* teaching and WCC projects or activities that directly benefit students **and** align with college goals of improving student Access, Retention, Learning, and Completion. Examples of innovative activities that would be eligible include, but are not limited to, hands-on equipment, technology, travel (NOTE: for new projects only. This grant will not fund items that would typically be funded through the academic departmental budgeting process).

Proposals must be professional, compelling, well-reasoned and thorough. Questions? Email
foundation@wccnet.edu

RUBRIC: *Applications will be evaluated according to the following criteria:*

- *Alignment with college and foundation goals/vision*
- *The number of students impacted, especially in terms of successful outcomes*
- *The proposal provides a plan for innovation*
- *The proposal develops innovative hands-on opportunities for students*
- *The proposal explains how the innovation will be evaluated in terms of student outcomes.*
- *The proposal cannot be funded by any other means*
- *Proper college permissions/maintenance concerns/legal considerations have been taken care of/resolved and sign-off from proper authority is included with application*

What is the approximate size of grants and how many are made each year?
The Foundation has awarded over $500,000 in grant funds since this competitive program was launched in 2004. These grants vary in size from $500–$10,000, and there have been anywhere from 2 to 25 recipients in a given year.

Successful applicants will be required to submit a written follow-up report within three months of project completion, which includes:
- Assessment of goal attainment
- Summary of impact or outcomes
- Final budget

*Innovative is defined as a new idea, device or method or an old idea, device or method that is applied in a new way for the benefit of students; Introducing new ideas or new methods; adapting to changes in the environment; creating more effective processes.

GRANT PROPOSAL

Please type or clearly print the requested information. Additional pages may be attached, if needed.

Name _____ Bldg/Room _____

Email _____ Date _____

Department _____ Phone _____

Department chair_____ Division _____

Department chair signature _____ Date _____

Dean _____

Dean signature _____ Date _____

(*By signing this form, I certify that this proposal **cannot be funded by any other** means, and that proper college permissions/maintenance concerns/legal considerations have been taken care of/resolved (attach signoff)) Note: Department Chair is indicating their approval of the project and commitment to see that it is implemented if funding is approved and that all college permissions have been granted for the project.*

Title of Program or Project _____

Funding Requested $ _____

1. Describe the proposed project: (you may attach an additional page if needed). Please see evaluation rubric for required information.

2. Is the amount requested the full cost of the program? _____ If no, what other sources of funding will complete the cost of the project?

3. State the reason this program/project was not covered under the College budget.

4. Is this a new program/project? _____ If no, how has it been funded in the past?

5. If this is a long-term project, how will it be funded in the future?

6. What is the goal of your project?

7. How many students will be impacted?

8. Do you anticipate any ongoing costs associated with the project such as maintenance contracts? _____ If YES, how much? _____

9. Please include a detailed account of how the requested funds will be spent. (Remember to include the cost of shipping, if applicable.)

Expense (include detailed description of item)	Quantity	Cost per Unit	Total
TOTAL Amount of Request:			