

HOURS

Hours of Operation

Monday through Friday
8:00 am to 5:00 pm

Closed weekends and holidays

UPS SHIPPING & DISCOUNTS

UPS OVERNIGHT — 55% OFF
UPS SECOND DAY — 55% OFF
GROUND — 25% OFF

Daily pickup time: 12PM

All UPS Services will be paid in CASH!



Washtenaw Community College

WCC Copy Center

4800 East Huron River Drive

Location: GM214

(734) 973-3556

(copycenter@wccnet.edu)



Washtenaw
Community
College

Copy Center

Information
For Faculty

FACULTY PRICING



B&W Copies

8.5x11	0.04 cents per side
8.5x14	0.05 cents per side
11x17	0.08 cents per side
12x18	0.10 cents per side

Color copies

8.5x11 (no bleeds)	0.10 cents 1-sided / 0.20 cents 2-sided <i>On cover stock add 0.06 cents</i>
8.5x14 (no bleeds)	0.15 cents 1-sided / 0.30 cents 2-sided <i>On cover stock add 0.08 cents</i>
11x17	0.20 cents 1-sided / 0.40 cents 2-sided <i>On cover stock add 0.10 cents</i>
12x18	0.25 cents 1-sided / 0.50 cents 2-sided <i>On cover stock add 0.12 cents</i>

Paper Pricing

20# color paper	10% of printing cost
Cover & Index	0.06 cents a sheet + Print 8 ½ x 11
Classic Crest Avon White	0.03 cents a sheet + Print
Resume Paper	0.03 cents a sheet + Print
28/70# Hammermill	0.03 cents a sheet + Print 8 ½ x 11
28/70# Hammermill	0.06 cents a sheet + Print 11 x 17
80# Gloss Text 8.5x11	0.04 cents a sheet + Print
80# Gloss Text 11x17	0.08 cents a sheet + Print
NCR – 2 part	0.06 cents a set white/ yellow + Print Cost
NCR – 3 part	0.07 cents a set white/yellow/ pink + Print Cost
8.5x11 Labels	0.20 cents
White 5-up Tabs	0.15 cents each

Finishing

24-hour turnaround time for Finishing

Tape bind

8 ½ x 11	\$2.50 per book w/clear front and black back
Sm / Med	0.60 cents

Coil Bind

8 ½ x 11	\$3.25 per book w/clear front and black back
Coil (w/out covers)	0.60 cents

Plastic Covers	\$1.00 clear & black per sheet
Machine stapling	0.02 cents a staple
Machine Folding	0.02 cents a sheet
Laminate Posters	\$2.75 per square foot
8.5x11 Lamination	\$1.00 each
11x17 Lamination	\$2.00 each
Crease	0.02 cents each
Cuts	\$1.00 per cut per approx 500 sheets of 20#
Pads Glued	0.10 cents per pad
Handwork	\$12.50 per hour
Ziploc bags	0.25 cents each

Full Color Posters	\$2.25 per square foot + EIC time if needed
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Laminate and Mount Posters	\$5.50 per square foot
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WCC Envelopes 0.10 cents each for print cost
+ cost of envelopes